



cd/dvd purchase order

Job

Job Title :

Quantity:

Catalogue number :

Content Format: CD Audio DVD 5 DVD 9 Other (pls specify) :

Deadline:

Print

Disc Print: Offset CMYK OR Screen print - *(specify Spot Colours/ Special Finish):*

Print Base: Full White OR Partial White OR Silver Base

Paper Parts - *(please specify booklet type and page numbers) :*

Case

Specify case *(ie : jewel case , card wallet , special wallets etc) :*

Jewel case or Digipak Tray Type: Black OR White OR Clear

Assembly Instructions:

Shrink-wrap or resealable plastic slips :

Delivery

Person taking delivery:

Delivery Address:

Contact Phone Number:

Payment

Method of payment: credit card - direct deposit - paypal - cash - cash deposit

Please note the following fee's apply credit card 3% , paypal 4% - these fees are charged to us by the financial institution so we urge you where ever possible use direct deposits or cash to avoid paying un necessary fees

Extras

Anything else you would like to add about your order: